

INMATE COMMUNICATION SERVICES

RFP# 1760

BATCH 3 QUESTIONS & ANSWERS

of pages 6

39) **PENDING FROM BATCH 1 & 2** "Appendix A Facility Specifications" does not provide all of the information listed in the table. Will the County be providing this information?

8. APPENDIX A - FACILITY SPECIFICATIONS

FACILITY SPECIFICATIONS Carrizales Detention Center	
Average Daily Population:	1,147
Number of Beds:	1,746
Call Time Limit:	20 min.-30 min.
Hours of Availability for Inmate Telephones:	Sun-Thurs 5AM-10:30PM Fri-Sat 5:AM-12AM
# of Inmate Telephones Currently:	87
# of Inmate Telephones Desired:	87
Required Telephone Cord Length (Inmate Telephones):	12 in.
# of Visitation Sets Currently:	20
# of Visitation Sets Desired:	22
Required Telephone Cord Length (Visitation Telephones):	24 in.
Portable/Cart Phones Required:	5
Required Extension Cord Length (Portable/Cart Phones):	24 in.
# of TDD Units Required:	-0-
# of Computer Workstations Required:	-0-

**FACILITY SPECIFICATIONS
Cameron Old County Jail**

Average Daily Population:	186
Number of Beds:	258
Call Time Limit:	20 min. - 30 min.
Hours of Availability for Inmate Telephones:	Sun-Thurs 5AM-10:30PM Fri-Sat 5:AM-12AM
# of Inmate telephones Currently:	35
# of Inmate Telephones Desired:	35
Required Telephone Cord Length (Inmate Telephones):	12 in.
# of Visitation Sets Currently:	19
# of Visitation Sets Desired:	19
Required Telephone Cord Length (Visitation Telephones):	24 in.
Portable/Cart Phones Required:	1
Required Extension Cord Length (Portable/Cart Phones):	24 in.
# of TDD Units Required:	-0-
# of Computer Workstations Required:	-0-

**FACILITY SPECIFICATIONS
Detention Center 1**

Average Daily Population:	164
Number of Beds:	288
Call Time Limit:	20 min.-30 min.
Hours of Availability for Inmate Telephones:	Sun-Thurs 5AM-10:30PM Fri-Sat 5:AM-12AM
# of Inmate Telephones Currently:	26
# of Inmate Telephones Desired:	26
Required Telephone Cord Length (Inmate Telephones):	12 in.
# of Visitation Sets Currently:	12
# of Visitation Sets Desired:	12
Required Telephone Cord Length (Visitation Telephones):	24 in.

Portable/Cart Phones Required:	2
Required Extension Cord Length (Portable/Cart Phones):	24 in.
# of TDD Units Required:	-0-
# of Computer Workstations Required:	-0-

FACILITY SPECIFICATIONS Detention Center 2	
Average Daily Population:	0
Number of Beds:	198
Call Time Limit:	20 min. - 30 min.
Hours of Availability for Inmate Telephones:	Sun-Thurs 5AM-10:30PM Fri-Sat 5:AM-12AM
# of Inmate telephones Currently:	16
# of Inmate Telephones Desired:	16
Required Telephone Cord Length (Inmate Telephones):	12 in.
# of Visitation Sets Currently:	-0-
# of Visitation Sets Desired:	8
Required Telephone Cord Length (Visitation Telephones):	24 in.
Portable/Cart Phones Required:	-0-
Required Extension Cord Length (Portable/Cart Phones):	24 in.
# of TDD Units Required:	-0-
# of Computer Workstations Required:	-0-

1. The RFP states that answers to vendors' questions would be posted by January 10, and follow up questions are due January 17. Would the County extend the deadline for follow up questions at least one week from the date when answers to the first round of questions are provided?

PLEASE REVIEW ADDENDUMS (REVISED DATES)

2. RFP sections 8.15.1 and 8.15.4 indicate the County is interested in implementing a Video Visitation System and cell phone detection technology as optional technologies which the County is interested, but the RFP requires these technologies to be provided "at no cost to County" if deployed. However, these technologies can be costly to deploy, the cost of which depends upon the scope of the service needed, including hard hardware quantities and any network bandwidth needed to support the service. Without knowing the scope of the deployment, or even whether or not this optional service will ever be deployed, asking bidders to include this optional service at absolutely "no cost to County" places an unnecessary burden on the ITS financial offer in this proposal. However, we can agree to provide these services at no upfront cost to the County, but with a negotiated adjustment to our ITS commission rate if needed to support the exact investment required for each service, should the County decide to deploy them in the future, and after thorough project scoping. Would this be acceptable?

During the presentation phase of this RFP, we will develop and define the possible implementation of a Visitation System and cell phone detection technology and address the final requirements details in our request for BEST & FINAL.

3. Section 7.4 requires commissions based upon Gross Call Revenue, but Section 7.5 requires commissions rates "per inmate per month." Please clarify how commissions and the required Minimum Annual Guarantee are to be calculated and paid.

The Commissions are to be paid monthly based on whatever formula proposer uses. However the scoring for Commissions will be based on the Minimum Annual Guarantee (MAG) to be accompanied by a Payment Bond at contract time. At end of each year anniversary date if total monthly commissions fall below the MAG payment will be made to Cameron County for the difference that is short of the full MAG amount.

4. The equipment tables on p. 37 – 38 are not filled out. Please fill out the required equipment quantities for each facility.

SEE # 39 BEFORE QUESTION # 1 AT TOP OF PAGE # 1

5. The table on p. 38 notes that Detention Center 2 is not currently in use. Does the County require that any equipment be installed at this facility upon initial deployment, or should the awarded vendor be expected to supply equipment only when/if this facility is populated?

Only when and if the facility is populated.

6. Does the County have plans to populate Detention Center 2 in the foreseeable future?

Yes however time is to be determined at a later date.

7. The RFP cover page indicates that one original and seven copies should be submitted in a sealed envelope.

On page 9, 2.3.1 states “Deliver all copies and an email version of the proposal on or before the Proposal Due Date”.

Questions:

- a. Will the County confirm that in addition to the one original and seven copies an additional copy is also required to be emailed to the contact listed in 2.5.5, Mike Forbes?
- i. If we are required to email a copy, is there a size limitation to the attachment for it to be accepted by the email server?

Please disregard email copy – DO NOT INCLUDE E-MAIL COPY

8. On page 17, 5.3.2.1 states “a Response indicating this information is not monitored, confidential and/or proprietary will be considered an exception”.

Page 9, 2.3.4 states “The proposal must follow the format of this RFP. A complete response to each section and numbered item must be provided. If Proposer is in full compliance with the section or numbered item, Proposer’s response shall be, “Read, agree and will comply.” Otherwise, Proposer’s response shall be, “Read and do not comply” and considered an exception (“Exception”). Exceptions to any section or numbered item must be addressed and listed in an Exceptions Addendum to Proposer’s proposal.”

At the top of page 5 the RFP states “All information included will be open to the public, other proposers, media as per the Open Records Act and not be confidential in nature. If you deem any information as confidential, it should not be made part of your RFP package.”

Questions:

- a. Will the County please confirm a response marked as ‘confidential’, yet the vendor still provides the information and marks the response as “Read and Agree”, is not considered an exception?
- b. Please also confirm that when a vendor elects to not provide the requested information due to a response of confidentiality this would then be considered an exception?
- i. If we are required to list confidential items in our exceptions addendum, can the County clarify if this information will still be allowed to remain confidential?

a) If a response is marked Confidential and information is provided and it is marked “Read & Agreed” this information is not considered an exception.

b) This was addressed on Pg. 17 5.3.2.1

b i) The County Civil Legal Dept. coordinates all Open Records Requests. Confidential Information is either removable by Texas Statute or withheld if the Texas Attorney General’s Office issues an opinion that it should be withheld. If the third-party information is claimed to be confidential and/or propriety information, notice will be sent to the third-party of the open records request to submit their reasoning to the Texas Attorney General’s Office on why it should be withheld.

9. Regarding the Reference Form, will the County allow vendors to add additional pages in order to ensure we complete all the required information?

YES

10. On page 4, the RFP states “Proposer shall submit RFP on the Form provided, sign the Vendor Affidavit, and return the entire RFP Packet.” On page 9, 2.2 provides the General Format outline.

Question: Can the County please clarify how the RFP should be submitted/organized? Should we provide the entire RFP package, or do we follow the format on page 9, in 2.2?

Please provide the entire RFP package in order to ensure that all pages were received.