

AccuClean Window Cleaning LLC
"Primary Vendor"
Effective: 3/30/23 - 3/29/24



RECEIVED
 By Leticia Roberts at 11:44 am, Mar 17, 2023

CAMERON COUNTY PURCHASING

CAMERON COUNTY, TEXAS
 1100 E. Monroe Street
 Brownsville, Texas 78523
 TELEPHONE (956) 544-0871 FAX (956) 550-7219

IGNACIO AMEZCUA
 PURCHASING AGENT

Annual Written Quotation

INFORMAL BIDS

REQUEST FOR WRITTEN QUOTATION - \$500 - \$14,999
 (\$15,000 - \$24,999 WITH COMM. COURT APPROVAL ONLY)

DEPARTMENT REQUESTING QUOTE:
County Maintenance Department

PERSON REQUESTING QUOTE: Pedro Hinojosa/Jaime Buentello PHONE: 956-544-0823

DATE QUOTES ARE BEING FAXED OUT TO ALL BIDDERS AND PURCHASING DEPT.: Monday, March 6, 2023

NOTE TO VENDOR: THIS IS NOT AN ORDER

(VENDOR MUST HAVE A PURCHASE ORDER NO. BEFORE PROCEEDING IN ANY MANNER) Pricing must be filled in by the company

DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL NET PRICE
1 - Dancy Building – 1100 E. Monroe St., Brownsville TX.	4	1	\$1,631.25	\$6,525.00
2 - Levee Annex - 835 E. Levee St., Brownsville, TX.	4	1	\$928.25	\$3,713.00
3 - Judicial Building – 974 E. Harrison St., Brownsville, TX.	4	1	\$135.00	\$540.00
4 - Administration Complex – 964 E. Harrison St., Brownsville, TX.	4	1	\$152.00	\$608.00
5 - Harlingen Annex – 3303 Wilson Rd., Harlingen, TX.	4	1	\$168.75	\$675.00
** Exhibit A - See attached inventory of windows for each location. Must provide official quote (this form) in order to participate.				
Window cleaning service minimum of 4 times per year (Quarterly)				
Site visit is schedule for Wednesday, March 8, 2023 at 8:30a.m. at Dancy Building, Building Maintenance office (basement). Pedro Hinojosa.				
<small>* Vendor must provide proof of General Liability & Worker's Compensation Insurance with this annual quote.</small>				

Co-op pricing will also be considered – Please specify contract # **TOTAL: \$12,061.00**

Total installation cost (if applicable) Yes No: N/A

Warranty period on items bid: All window cleaning services are to be 100% guarantee and approved/accepted by County representative for each service provided by awarded vendor.

Cost and period of extended warranty available: N/A

Do you service the product being quoted? N/A

If "yes", where is the closest service center? N/A

If "no", who will service and where? N/A

Did you disclose the above quote prices to any County Employee or other individual prior to submitting this quote? Yes No

COMPANY AccuClean Window Cleaning LLC SIGNATURE Murray Loerhoff DATE 3/15/2023

Above Prices are F.O.B. Destination - Inside Delivery Terms Net 30 (2% - 10th unless otherwise stated)

Quoted Prices good for **365** days. (Firm unless otherwise stated)

Shipment will be made from: N/A Delivery date to County: N/A

All property of Cameron County must remain in the United States at all times - without exception - unless prior approval has been given by Commissioners Court

PLEASE FAX COMPLETED REQUEST TO FAX NO. (956) 550-7219, or E-MAIL vendor.quote@co.cameron.tx.us,
 DELIVER OR MAIL TO CAMERON COUNTY PURCHASING DEPARTMENT 1100 E. MONROE ST., BROWNSVILLE, TEXAS 78520
 ATTN: ROBERTO C. LUNA, PURCHASING MANAGER FOR QUESTIONS CALL (956) 544-0846A

DATE _____ TIME _____

QUOTE DEADLINE: MUST BE RECEIVED IN THE COUNTY PURCHASING OFFICE BY: Friday, March 17, 2023 AT 3:00 p.m.
 (MUST ALLOW AT LEAST 4 BUSINESS DAYS TO DEADLINE DATE FOR AWARD, UNLESS THE NEED IS BASED ON AN EMERGENCY)

If all (3) three quotations have not been received (as required by Commissioners Court) by the quotation deadline, the deadline may be extended to comply with 3 quotes **minimum requirement**. Vendors that have already submitted quotes prior to the deadline may requote (if they so desire) during the time of extension (revision date) period.

WRITTEN QUOTATIONS WILL BE HELD "CONFIDENTIAL" BY PURCHASING DEPARTMENT UNTIL DEADLINE, AT WHICH TIME VENDORS AND DEPARTMENT STAFF REQUESTING QUOTES ARE WELCOME TO BE PRESENT FOR READING OF PRICES.

All quotation requirements may not be changed by verbal notification - but can only be changed in writing by issuance of a revised quotation.

(copies of quotations will be given to department staff to attach to requisitions)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/06/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT	
ETIEL REYES FARMERS INSURANCE AGENCY 1905 Hollow Rd.		NAME: ETIEL REYES	
WESLACO TX 78599		PHONE (A/C, NO, EXT): 956-969-0107	FAX (A/C, NO): 956-969-0210
		E-MAIL ADDRESS: info.etielreyes@gmail.com	
INSURED		INSURER(S) AFFORDING COVERAGE	
Murray A. Leerhoff AccuClean Window Cleaning LLC PO BOX 3326 Mission TX 78573		INSURER A: EVANSTON INSURANCE COMPANY	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAME ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDTL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS			
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			3AA646366	03/06/2023	03/06/2024	EACH OCCURRENCE \$ 1,000,000			
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea Occurrence) \$ 100,000			
	GEN'L AGGREGATE LIMIT APPLIES PER:									MED EXP (Any one person) \$ 5,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC									PERSONAL & ADV INJURY \$ 1,000,000
	OTHER:									GENERAL AGGREGATE \$ 2,000,000
										PRODUCTS - COMP/OP AGG \$ INCLUDED
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$			
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$			
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$			
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$			
	<input type="checkbox"/> UMBRELLA LIAB	<input type="checkbox"/> OCCUR					EACH OCCURRENCE \$			
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$			
	DED	RETENTION \$					\$			
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTHER \$			
	ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT \$			
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$			
							E.L. DISEASE - POLICY LIMIT \$			

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
WINDOW CLEANING- Blanket Additional Insured/Blanket Waiver of Subrogation/Blanket Primary and Noncontributory/Blanket Per Project Aggregate

CERTIFICATE HOLDER	CANCELLATION
Cameron County 1100 E. Monroe Brownsville TX 78520	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Etzel Reyes</i>

Lupita Guerra

From: Trista Lorraine Valdez
Sent: Monday, April 3, 2023 11:10 AM
To: Lupita Guerra
Cc: Jaime A. Buentello; Pedro Hinojosa
Subject: FW: Updated Certificate of Liability Insurance
Attachments: Accu Clean COI Cameron County 2023-2024.pdf

From: Dylbia Jefferies <djefferi@co.cameron.tx.us>
Sent: Monday, April 3, 2023 11:08 AM
To: Trista Lorraine Valdez <TLValdez@co.cameron.tx.us>
Subject: RE: Updated Certificate of Liability Insurance

That is fine.

Dylbia Jefferies Vega

Legal Counsel
Cameron County Commissioners Court
1100 E. Monroe Street
Brownsville, Texas 78520
(956) 550-1345 office
(956) 550-1348 fax
djefferi@co.cameron.tx.us

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From: Trista Lorraine Valdez <TLValdez@co.cameron.tx.us>
Sent: Monday, April 3, 2023 11:05 AM
To: Dylbia Jefferies <djefferi@co.cameron.tx.us>
Subject: FW: Updated Certificate of Liability Insurance
Importance: High

Is the attached Certificate of Liability Insurance okay?

Evanston Insurance Company, Active in Texas with an A rating.

Thank you,

Lorraine Valdez

Cameron County Courthouse
Civil Legal Division

1100 East Monroe Street
Brownsville, Texas 78520
Office: (956) 550-1345
Fax: (956) 550-1348

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From: Lupita Guerra <lupita.guerra@co.cameron.tx.us>
Sent: Monday, April 3, 2023 10:57 AM
To: Trista Lorraine Valdez <TlValdez@co.cameron.tx.us>
Cc: Irene Guerra <iguerra1@co.cameron.tx.us>; Jaime A. Buentello <jaime.buentello@co.cameron.tx.us>; Pedro Hinojosa <pedro.hinojosa@co.cameron.tx.us>
Subject: FW: Updated Certificate of Liability Insurance
Importance: High

Good morning,

Please see attached COI for review & approval.

Vendor will provide window cleaning services to several county facilities and the work is estimated to cost \$12,061.

Thank you,
Lupita Guerra
M&O

From: AccuClean Office <accucleanoffice@gmail.com>
Sent: Thursday, March 30, 2023 5:36 PM
To: Lupita Guerra <lupita.guerra@co.cameron.tx.us>
Cc: Pedro Hinojosa <pedro.hinojosa@co.cameron.tx.us>; Jaime A. Buentello <jaime.buentello@co.cameron.tx.us>
Subject: Re: Updated Certificate of Liability Insurance

Please see the attached COI for your records.

Best Regards,
Katelyn Leerhoff - Assistant Manager


Professional Window Cleaning Services

Office Phone: 956-585-0321
Office Email: AccuCleanOffice@gmail.com

On Thu, Mar 30, 2023 at 4:55 PM Lupita Guerra <lupita.guerra@co.cameron.tx.us> wrote:

Thank you.