



CAMERON COUNTY PURCHASING

1100 East Monroe St,

Brownsville, Texas 78520

(956) 544-0871 Fax: (956) 550-7219

ADDENDUM # 1 - PAGE 1 of 3

DATE OUT: 04/04/2025

RFP TITLE: REQUEST FOR PROPOSALS FOR TRAINING SERVICES (BUSINESS SKILLS)

RFP NUMBER # 1870

DEADLINE: ~~April 9, 2025 at 3:00 p.m.~~ April 16, 2025 at 3:00p.m.

(IN ORDER TO AVOID DISQUALIFICATION – ALL ADDENDUMS MUST BE SIGNED AND RETURNED BY DEADLINE AND INCLUDED IN THE SEALED BID PACKAGE SUBMITTED)

1.- Change # 1

RFP DUE DATE WILL BE CHANGE TO THE FOLLOWING:

FROM:

DATE DUE: April 9th, 2025

DUE TIME: 3:00 PM

TO:

DATE DUE: **April 16, 2025**

DUE TIME: **3:00 PM**

Note:

This addendum shall become part of the RFP and all RESPONDERS/PARTICIPANTS shall be bound by its content. All aspects of the scope of work/services not covered herein shall remain the same.

Acknowledgment:

Company Name _____ Phone # _____

Vendor Signature _____ Date _____

Must include and return with RFP package

RFP #1870 TRAINING SERVICES (BUSINESS SKILLS)

Questions & Answers

1.Virtual Training Option: The RFP specifies that all training must be conducted in-person. Could you share the reasoning behind this requirement? Would the County be open to including virtual/hybrid training options, or is this strictly prohibited?

ANSWER: At this moment, the County will only allow “in-person” training.

2.Existing Training Content:Does Cameron County have existing training materials or curricula that the selected provider would be expected to use? If so, could you provide details about these materials?

ANSWER: No, Cameron County does not have any training materials or curricula.

3.Training Locations :Could you clarify the County’s goals regarding training locations? Should we expect sessions to primarily be held at County facilities, client sites, or a mix of both?

ANSWER: Training locations will be held at County sites.

4.Contractor vs. Company: Is the County seeking to engage an independent contractor (individual) or an established training company (or is either acceptable)?

ANSER: Either choice is acceptable by Cameron County.

5.What is the estimated total number of deliveries/workshops required each year?

ANSWER: No set number, depends on individual department needs.

6. Who currently holds the contract for this training?

ANSWER: Leadership Empowerment out of Mercedes, Tx.

7. How many hard copies of the proposal are required? On pages 6 and 11 of the RFP, it indicates one original and one copy. On page 15 of the RFP, it indicates one original and six copies.

ANSWER: RFP requirement is One Original (marked Original) and One Copy (marked Copy) as well as one electronic copy in PDF format (Adobe Acrobat) in a flash drive (USB flash drive)

8. Is it possible to extend the deadline for this proposal? If responses to questions are not posted until April 5, it is extremely difficult to incorporate feedback in time for proposal submission.

ANSWER: New RFP due date will be April 16, 2025 at 3:00p.m.

9. .Are you looking for Live In-Person Dedicated Classes or are you open to Live Virtual Dedicated Classes?

ANSWER: Cameron County is looking for “Live In-Person” classes.

10.Are you flexible on the Number of student per class session? The RFP mentions up to 30 Participants but we normally limit class size to 24 maximum.

ANSWER: Cameron County would prefer to have thirty (30) participants minimum class sessions.

ADDENDUM # 1 RFP # 1870 REQUEST FOR PROPOSALS FOR TRAINING SERVICES (BUSINESS SKILLS)

11. For the Project Management Course Topic, are you interested in the Microsoft Project Application Training Classes or PMI Certified Project Management Classes? How high-end level will your students need classes?

ANSWER: Microsoft works for Cameron County as mid-level.

Acknowledgment:

Company Name _____ Phone # _____

Vendor Signature _____ Date _____

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