



**CAMERON COUNTY PURCHASING**

1100 East Monroe St,  
Brownsville, Texas 78520  
(956) 544-0871 Fax: (956) 550-7219

**ADDENDUM # 1 - PAGE 1 of 12**

**DATE OUT: 09/26/25**

**BID TITLE: FLEET VEHICLE/HEAVY EQUIPMENT MAINTENANCE & REPAIRS TERM CONTRACT**

**BID # 1950**

**DEADLINE: ~~OCTOBER 1<sup>ST</sup>, 2025 at 3:00p.m.~~ OCTOBER 8<sup>TH</sup>, 2025 AT 3:00P.M.**

(IN ORDER TO AVOID DISQUALIFICATION – ALL ADDENDUMS MUST BE SIGNED AND RETURNED BY DEADLINE AND INCLUDED IN THE SEALED BID PACKAGE SUBMITTED)

**1.- Change # 1 Modification to the Bid opening date and time:**

Original:

**DATE DUE: OCTOBER 1<sup>ST</sup>, 2025**

**DUE NO LATER THAN 3:00 P.M.**

**REVISED:**

**DATE DUE: OCTOBER 8<sup>th</sup>, 2025 DUE NO LATER THAN 3:00 P.M.**

**Note:**

*This addendum shall become part of the BID and all BIDDERS/PARTICIPANTS shall be bound by its content. All aspects of the scope of work/services not covered herein shall remain the same.*

**Acknowledgment:**

Company Name \_\_\_\_\_ Phone # \_\_\_\_\_

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

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**2.- Change #2:** questions submitted by participants for this invitation for bids during pre-bid meeting.

1)On the automotive maintenance page should we have a Deisel engine line or another page for Deisel engine's

ANSWER: yes, we may want to add as diesel engine line to have specifications to be able to separate gas and diesel.

2) Is it possible to get a list of all vehicles in an Excel spread sheet with VIN #

ANSWER: County will release list of all vehicles and heavy equipment, but some units will not have a VIN number associated with description.

3)Do all Vehicles have to be picked up at county shop and brought Back?

ANSWER: yes, all vehicles will have to report to county shop after completion

4)Will the Vehicle's be dropped off at repair facility?

ANSWER: yes, the vehicles will be dropped off at repair facility

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**3.- Change #3:** See attached scope of work/services for **air conditioning maintenance and repairs** provided by County Fleet Maintenance:

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## Vehicle/Heavy Equipment Air Conditioning (A/C) Repairs

### 1. Objective

To inspect, diagnose, repair, and restore full functionality of the vehicle's air conditioning system, ensuring efficient cooling performance, proper refrigerant levels, and safe operation.

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### 2. Services Included

The A/C repair service shall include, but is not limited to:

#### A. Inspection & Diagnosis

- Visual inspection of all A/C components (compressor, condenser, evaporator, hoses, etc.)
- Check refrigerant level and pressure using appropriate gauges
- Inspect drive belts and pulleys for wear and tension
- Inspect A/C electrical connections and relays
- Leak detection using UV dye, electronic leak detector, or nitrogen pressure test
- Functional test of the A/C system including temperature output and air flow

#### B. Repairs and Replacement

- Evacuate and recharge refrigerant to manufacturer specifications (R-134a or R-1234yf as applicable)
- Replace faulty components:
  - Compressor
  - Condenser
  - Evaporator core
  - Accumulator / receiver drier
  - Expansion valve / orifice tube
  - Blower motor or resistor
  - Pressure switches or sensors
  - A/C hoses or lines
- Repair or replace leaking seals, O-rings, or fittings
- Flush A/C system (if contamination is present)
- Replace or clean cabin air filter (if part of the issue)
- Repair control system issues (climate control panel, actuators, etc.)

### C. Testing & Final Inspection

- System performance test after repair (temperature, pressure, airflow)
  - Ensure proper cycling of compressor and system shut-off
  - Check for remaining leaks or abnormal noises
  - Verify operation of all climate control settings (e.g., defrost, recirculate, vent modes)
- 

### 3. Exclusions (Unless Otherwise Agreed)

- Repairs related to the vehicle's heating system (unless integrated into HVAC)
  - Repairs to non-A/C related electrical systems
  - Bodywork or collision repair to A/C lines or components
  - A/C retrofitting (e.g., R-12 to R-134a) unless specifically requested
  - Repairs resulting from aftermarket modifications or improper installations
- 

### 4. Parts & Labor

- All replacement parts will meet OEM or OEM-equivalent standards
  - Labor will be performed by qualified automotive technicians
  - Warranty provided as per workshop policy (commonly 6-12 months on parts/labor)
- 

### 5. Timeline

- Diagnosis: Within 1 business day
  - Typical repair time: 1–3 days depending on parts availability and job complexity
- 

### 6. Customer Deliverables

- Pre-repair inspection report
- Cost estimate and approval form
- Post-repair test results
- Invoice with parts and labor breakdown

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Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

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**4.- Change #4:** See additional **BID FORM** pricing for OEM parts provided by County Fleet Maintenance:

OEM parts for FORD

OEM parts for GM (General Motors)

OEM parts for Chrysler/Mopar (Dodge)

\* Please find additional BID FORMS required by County to bid for the above-mentioned OEM parts for all vehicle manufacturers.

\*In addition, please find Comprehensive Vehicle and Heavy Equipment Air Conditioning Maintenance and Repair Package

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Company Name \_\_\_\_\_ Phone # \_\_\_\_\_

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**BID FORM**

**FLEET VEHICLE/HEAVY EQUIPMENT MAINTENANCE & REPAIRS TERM CONTRACT  
BID # 1950**

**I. Pricing:** Bidder must complete open boxes to right of double vertical lines. Quantities are estimated, Cameron County may require more or less. In case of discrepancy between unit and extended pricing, unit pricing governs.

**PRIMARY VENDOR**

				Bidder:		
Category	Description	UM	Approximate Qty Per Year	Multiplier (%) to Chrysler Motor Co. Guides - off Mfr. List	Cost + (%) to Chrysler Motor Co. Guide + over Dealer's Net Cost	Extended \$
1	Parts as per <b>Chrysler</b> O.E.M Parts Price List	\$	42,350.00		Do not use this must be list less	
2	Parts as per <b>Mopar</b> Dealer's Cost Parts Price List	\$	17,100.00	Do not use this must be cost +		

**SECONDARY (BACK-UP) VENDOR**

				Bidder:		
Category	Description	UM	Approximate Qty Per Year	Multiplier (%) to Chrysler Motor Co. Guides - off Mfr. List	Cost + (%) to Chrysler Motor Co. Guide + over Dealer's Net Cost	Extended \$
1	Parts as per <b>Chrysler</b> O.E.M Parts Price List	\$	3,200.00		Do not use this must be list less	
2	Parts as per <b>Mopar</b> Dealer's Cost Parts Price List	\$	2,100.00	Do not use this must be cost +		

**II. Deliveries:** Parts deliveries have previously been made to the following Cameron County locations. It is anticipated that these locations will be the receiving points for the majority of parts to be delivered. Other locations, not listed here, may request parts delivery during the contract term.

- A. CAMERON COUNTY - VEHICLE MAINTENANCE DEPT.  
Farm Rd. 510 & Bayview Rd.  
San Benito, Tx.  
Mileage from bidder's parts depot: \_\_\_\_\_.

**III. Related Items:** Identify reference document, i.e., a specific manual, price list, catalog, etc. and the offered discount thereto. The total value of related items purchased during the contract period should not exceed 20% of the annual contract billings. (attach additional pages if necessary)

Reference Document: \_\_\_\_\_ % Off List Price \_\_\_\_\_

**BID FORM**

**FLEET VEHICLE/HEAVY EQUIPMENT MAINTENANCE & REPAIRS TERM CONTRACT  
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**PRIMARY VENDOR**

				Bidder:		
Category	Description	UM	Approximate Qty. per year	Multiplier (%) to Ford Motor Co. Guides - off Mfr. List	Cost + (%) to Ford Motor Co. Guide + over Dealer's Net Cost	Extended \$
1	Parts as per <b>Ford</b> O.E.M Parts Price List	\$	65,200.00		Do not use this must be list less	
2	Parts as per <b>Motorcraft</b> Dealer's Cost Parts Price List	\$	29,410.00	Do not use this must be cost +		

**SECONDARY (BACK-UP) VENDOR**

				Bidder:		
Category	Description	UM	Approximate Qty. per year	Multiplier (%) to Ford Motor Co. Guides - off Mfr. List	Cost + (%) to Ford Motor Co. Guide + over Dealer's Net Cost	Extended \$
1	Parts as per <b>Ford</b> O.E.M Parts Price List	\$	5,000.00		Do not use this must be list less	
2	Parts as per <b>Motorcraft</b> Dealer's Cost Parts Price List	\$	3,000.00	Do not use this must be cost +		

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- A. CAMERON COUNTY - VEHICLE MAINTENANCE DEPT.  
Farm Rd. 510 & Bayview Rd.  
San Benito, Tx.  
Mileage from bidder's parts depot: \_\_\_\_\_.

**III. Related Items:** Identify reference document, i.e., a specific manual, price list, catalog, etc. and the offered discount thereto. The total value of related items purchased during the contract period should not exceed 20% of the annual contract billings. (attach additional pages if necessary)

Reference Document: \_\_\_\_\_ % Off List Price \_\_\_\_\_

**BID FORM**

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BID # 1950**

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**PRIMARY VENDOR**

				Bidder:		
Category	Description	UM	Approximate Qty per year	Multiplier (%) to G.M. Motor Co. Guides - off Mfr. List	Cost + (%) To G.M. Motor Co. Guide + over Dealer's Net Cost	Extended \$
1	Parts per <u>G.M. Genuine</u> O.E.M Parts Price List	\$	77,600.00		Do not use this must be list less	
2	Parts as per <u>A.C. Delco</u> Dealer's Cost Parts Price List	\$	39,620.00	Do not use this must be cost +		

**SECONDARY (BACK-UP) VENDOR**

				Bidder:		
Category	Description	UM	Approximate Qty per year	Multiplier (%) to G.M. Motor Co. Guides - off Mfr. List	Cost + (%) to G.M. Motor Co. Guide + over Dealer's Net Cost	Extended \$
1	Parts per <u>G.M. Genuine</u> O.E.M Parts Price List	\$	6,500.00		Do not use this must be list less	
2	Parts as per <u>A/C Delco</u> Dealer's Cost Parts Price List	\$	4,000.00	Do not use this must be cost +		

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- A. CAMERON COUNTY - VEHICLE MAINTENANCE DEPT.  
Farm Rd. 510 & Bayview Rd.  
San Benito, Tx.  
Mileage from bidder's parts depot: \_\_\_\_\_.

**III. Related Items:** Identify reference document, i.e., a specific manual, price list, catalog, etc. and the offered discount thereto. The total value of related items purchased during the contract period should not exceed 20% of the annual contract billings. (attach additional pages if necessary)

Reference Document: \_\_\_\_\_ % Off List Price \_\_\_\_\_

**BID FORM REVISED**  
**FLEET VEHICLE/HEAVY EQUIPMENT MAINTENANCE & REPAIRS TERM**  
**CONTRACT**  
**BID # 1950**

Schedule A: Standard Service Package - Lube, Oil, Filter, and Fluids				
Please provide an overall price for a standard service package for the different types below				
ITEM	Lube, Oil, and Filter Description	Brand	Unit Cost	Unit
<b>1</b>	<b>Gas Engines - Oil and Filters*</b>			
1a	Oil - Conventional (unit quantity - per quart)		\$	Quart
1b	Oil - Synthetic (unit quantity - per quart)		\$	Quart
1c	Premium Oil Filter (unit quantity - per filter)		\$	Filter
1d	Premium Fuel Filter (quantity - per filter)		\$	Filter
<b>2</b>	<b>Diesel Engines - Oil and Filters*</b>			
2a	Oil** - Low Sulfur Low Ash (quantity- per quart)		\$	Quart
2b	Premium Oil Filter (unit quantity - per filter)		\$	Filter
2c	Premium Fuel Filter (quantity - per filter)		\$	Filter
	* All filters must be a premium oil filter ** All diesel oil shall be low sulfur low ash			

Item	Fluids Description	4 Cylinder	6 Cylinder	8 Cylinder	10 Cylinder	Diesel
3	Lubricate Chassis	\$	\$	\$	\$	\$
4	Check and Fill Transmission Fluid	\$	\$	\$	\$	\$
5	Check and Fill Differential Fluid	\$	\$	\$	\$	\$
6	Check and Fill Brake Fluid	\$	\$	\$	\$	\$
7	Check and Fill Power Steering Fluid	\$	\$	\$	\$	\$
8	Check and Fill Engine Coolant	\$	\$	\$	\$	\$
9	Check and Fill Washer Fluid	\$	\$	\$	\$	\$
10	Check Air Filter	\$	\$	\$	\$	\$
11	Check and Correct Tire Pressures	\$	\$	\$	\$	\$
12	General Safety Inspection	\$	\$	\$	\$	\$
<b>A. Total Price• Standard Service Package (all items)</b>		\$	\$	\$	\$	

BY \_\_\_\_\_  
 Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
 print name

TITLE \_\_\_\_\_

**BID FORM REVISED**  
**FLEET VEHICLE/HEAVY EQUIPMENT MAINTENANCE & REPAIRS TERM**  
**CONTRACT**  
**BID # 1950**

Schedule C: Additional Services (As requested by COUNTY)						
Item	Description	4 Cylinder	6 Cylinder	8 Cylinder	10 Cylinder	Diesel
1	Transmission Fluid Flush and Filter Replacement	\$	\$	\$	\$	\$
2	Replace (if needed) Air Filter	\$	\$	\$	\$	\$
3	Clean Battery Terminals	\$	\$	\$	\$	\$
4	Brake Inspection of all (4) wheels. The brake lining Measurement shall be specified on the service ticket.	\$	\$	\$	\$	\$
5	Replace Fuel Filter (If applicable)	\$	\$	\$	\$	\$
6	Replace Serpentine Belt	\$	\$	\$	\$	\$
7	Replace Spark Plugs, Spark Plug Wires, And Perform Computerized Engine Analysis	\$	\$	\$	\$	\$
8	Replace PCV (Positive Crankcase Ventilation)	\$	\$	\$	\$	\$
9	Pressure Test Cooling System, Flush and Install New Coolant	\$	\$	\$	\$	\$
10	Braun Wheelchair Lift Inspections	\$	\$	\$	\$	\$
11	Check Alignment and Realign if Needed	\$	\$	\$	\$	\$

BY \_\_\_\_\_  
 Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
 print name

TITLE \_\_\_\_\_

**BID FORM****FLEET VEHICLE/HEAVY EQUIPMENT MAINTENANCE & REPAIRS TERM CONTRACT****BID # 1950**

Schedule E: Comprehensive Vehicle & Heavy Equipment Air Condition Maintenance & Repair Package		
Item	Description	Each
1	Compressor	\$
2	Condenser	\$
3	Evaporator core	\$
4	Accumulator / receiver drier	\$
5	Expansion valve / orifice tube	\$
6	Blower motor or resistor	\$
7	Pressure switches or sensors	\$
8	A/C hoses or lines	\$
9	Repair or replace leaking seals, O-rings, or fittings	\$
10	Flush A/C system (if contamination is present)	\$
11	Replace or clean cabin air filter (if part of the issue)	\$
12	Repair control system issues (climate control panel, actuators, etc.)	\$
<b>E. Total Cost - Vehicle &amp; Heavy Equipment Air Condition Maintenance &amp; Repair Package</b>		\$

Vehicle A/C service fee for pick-up or delivery	*\$
Vehicle A/C mobile-service trip charge	*\$
Heavy equipment A/C service fee for pick-up or delivery	*\$
Heavy equipment A/C mobile-service trip charge	*\$

\* Maximum distance to pick-up or deliver is 40 miles.

Parts Cost Breakdown:	Percentage discount off the Manufacturer's suggested Retail price	Cost-Plus Margin (Profit %) or (flat rate \$)
OEM Replacement Parts – Domestic	%	
OEM Replacement Parts – Import	%	
Aftermarket Replacement Parts – Domestic	%	
Aftermarket Replacement Parts – Imports	%	

**5.- Change #5:** See attached “excel sheet” which replace “Exhibit A” previously released with bid package for inventory of all fleet vehicles and heavy equipment with their respective VIN (Vehicle Identification Number).

**See Excel attachment**

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Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

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**END OF ADDENDUM # 1**