

Cameron County Commissioners' Court Agenda Request Form Personnel

No.

Date: _____ Department: _____ Division:

Elected/Appointed Official Name:

Elected/Appointed Official Signature:

Please check the appropriate request:

_____ New Position

Estimated Budget Increase:

_____ Temporary Position

Funding Source:

_____ Extension of Temporary or Part-Time Position

_____ Waiver of Hiring or Promotional Policy

_____ Reclassification

_____ Deletion of Position

_____ Other (Example: Certification, Approval of Reserve Deputy Positions, etc.)

Status	Employee Name	Classification	Status FT/PT	Salary	Fringe Benefits	Pay Table	Pay Grade	Pay Rate
Current								
Proposed								

Reason for Request: *(Explain change in organization, newly added function, or other reason(s) why this request is necessary. Please attach a job description in requesting a new position or supplemental information that will assist in the evaluation of this request. Include copy of certification for law enforcement or other positions requiring certification for clearance.)*